



MONOUX
SIXTH FORM COLLEGE



SHOWING UP CHARTER



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DESIGN

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PURPOSE OF THE SHOWING UP CHARTER

Our student charter is underpinned by the Monoux Student Framework – ***Our portrait of a graduate.***

We have structured our programme for personal growth by encompassing the following three key themes:

- A Rigour**
- B Community**
- C Self-mastery and agency**

The aim of the charter is to achieve the above priorities by ensuring a clear and consistent shared understanding of the expectations and responsibilities of all members of the college community.



WHAT YOU CAN EXPECT AT MONOUX COLLEGE:



At Monoux College, students can expect comprehensive support for their academic and personal development.

This includes a thorough induction, engaging lessons, clear expectations and necessary equipment and facilities.

Students will receive timely feedback on their work and have access to college spaces for independent study.

Regular progress discussions, opportunities to voice opinions through student leadership, and a safe, respectful environment are prioritised.

The college offers experiences with employers, guidance for future opportunities and information on various support services such as learning support, counselling, and financial aid.



RIGOUR

Including Oracy, skills, work experience, attendance and assessments (exams).

Expectations: This means challenging our students to think critically, engage deeply with academic content, and make meaning from concepts. This develops analytical skills, problem solving abilities therefore, preparing our students for academic success and lifelong learning.

Demonstrated by:

- Appreciating the difference between school and sixth form lies in the level of independence, depth of study and expectations. *Sixth form demands greater self-discipline, advanced critical thinking and more specialised subject focus.*
- Embracing mistakes as learning opportunities, seek feedback, adjust strategies and stay persistent and see each setback is a step towards improvement and success.
- Our lessons are designed to challenge student thinking and to develop academic skills.
- Students are expected to complete an additional 15 hours per week of independent study. This will include flip learning/homework.
- Students are expected to come to lessons prepared having completed the necessary preparation as instructed by teachers.

ORACY

Students are expected to communicate clearly and respectfully, using precise vocabulary. Developing oracy skills is crucial for building confidence and is vital for future employment prospects.

Staff will support students in learning through discourse, focusing on the following:

- Increased willingness to practice public speaking during class presentations, tutorials and assemblies.
- Ability to articulate ideas clearly to diverse audiences by planning and structuring thoughts effectively.
- Active effort to expand vocabulary by reading more literature, learning new words, and engaging in conversations.
- Listening to others' ideas and explanations without judgement.
- Participating in class discussions to share thoughts and opinions.
- Teachers will enhance student oracy skills through our Talk Tactics strategy.
- Developing a growing interest in reading both non-prescribed course materials and general fiction books.
- All year 12 A-Level students will attend Read to Succeed sessions.



SKILLS

Our vision for skills is that students are well prepared for the demands of the modern workforce and are equipped with the essential abilities needed for career success and personal growth.

To support this, our students will take part in our skills curriculum that will support development, help students to build professional relationships and meet employer expectations.

Students will collect digital badges (as shown in the diagram) by taking part in our skills curriculum such as **work experience**, **skills encounters** and **challenges**.



WORK EXPERIENCE/INDUSTRY PLACEMENTS

As part of vocational and technical courses, students will engage with a number of employers including work experience.

For students on vocational courses this may include a work placement typically lasting a week. **For T Level students this will include a 45-day industry placement.**

Work experience/industry placements helps students to develop a range of skills and competencies that employers are looking for and can help develop confidence.

Students are expected to demonstrate enthusiasm, commitment and responsibility on work experience placements and projects.

Students must follow the dress guidance in the work experience policy and demonstrate excellent attendance.



ATTENDANCE

90% AS A MINIMUM AND GRADUATION POINTS

It is the college's expectation that students must have at least 90% attendance. If attendance falls below this, it is at the college's discretion whether a student can keep their place.

At **three points** across the academic year, we review student's performance and assess their eligibility to continue their journey at college. The college will always communicate to students and families when there are attendance concerns. Students who do not respond to the challenges of being a successful learner, and who demonstrate an unwillingness to develop their routines and increase their effort, find themselves at risk of failing to graduate beyond each point.

ASSESSMENTS – INCLUDING EXAMINATIONS



Students will take **five formal assessments on a course**, including mock exams, in addition to public exams during the year. These assessments help us to track progress and provide necessary support, such as workshops.

As a result of key assessments, students will receive a current grade two times each year that we will use to track and support progress.

Year 12 A Level mocks will be used for UCAS predicted grades. For vocational/technical courses this will be the first-year grade.

It is important that students use the feedback provided by their teachers to make the necessary improvements as they progress on their course.

Students will receive assessment notifications via their teachers and the college email/app system.

COMMUNITY

Including building relationships, vaping/smoking, compliance with searches, filming, lanyards and mobile phones.

RESPECTFUL BEHAVIOURS

We expect our community to display behaviours that are courteous and to respect differences in beliefs and opinions of others. We will work with our students to excel in this.

Demonstrated by:

- Being polite and courteous to staff, students and visitors.
- Thinking before speaking, paying attention to language and tone.
- We have zero tolerance of obscene language and use of derogatory words.
- Actively listening to others when their opinions or beliefs differ.
- Be willing to evolve and admit mistakes after a setback.
- Avoid interrupting or causing disturbances e.g. making noise in the corridors or when in shared spaces of the college.
- Respect the college space by following the college dress code (see dress code section).
- Follow the college's expectations on the use of mobile phones (phones should not disturb lessons and quiet study spaces).



BUILDING POSITIVE RELATIONSHIPS

At Monoux we value a friendly and respectful community. Simple actions like greeting staff, students and visitors with a “hello” help to create a welcoming culture where everyone feels recognised.

We expect students to show courtesy in college and beyond, whether in shared spaces (like the Zone, SEC, or LRC) or in the local community at bus stops, shops and cafes.

Every Monoux student is an ambassador for the college. Professional behaviour in and of college helps us all build pride in our community.

VAPING/SMOKING

Vaping and smoking are prohibited inside any of the college buildings, and in outdoor areas, other than the vaping area which is situated at the rear of the College. If a student is found to be vaping or smoking outside of the designated space, students will be issued with a fixed term exclusion (FTE) and a follow up meeting with a parent/carers will be arranged.

COMPLIANCE WITH SEARCHES AND DRUGS/GRINDERS

The college conducts searches of possessions in the interest of security and to investigate concerns. Searches are conducted by Campus Officers unless there is no officer available, in which case a search can be conducted by a senior manager in the presence of a staff colleague.

We also undertake random searching as part of our commitment to the wider contextual safeguarding concerns around youth violence and criminality.

FILMING/SOCIAL MEDIA/RECORDING WITHOUT CONSENT

Social media is the term used to describe the online tools, websites and interactive media that enables users to interact with each other in various ways, through sharing information, opinions, knowledge, and interests.

Students cannot reference the college in the title or content of any social media pages created by them under any circumstances. Breaches of this will be treated as gross misconduct.

Mobile phones must not be used to film any member of staff/student who is taking part in college activities, particularly 'live streaming' on social media. If any student breaches this, it will be treated as gross misconduct.

Any students discovered to have recorded (video/audio) staff or students without their consent on Monoux premises, or during Monoux sanctioned activities, e.g., trips, will be treated as gross misconduct.

LANYARDS

As noted in the dress code policy, lanyards are to be worn by all members of the college community. This includes all students and staff.

Lanyards are essential for the safeguarding of all members of the college community. If a student refuses to wear a lanyard, they will be issued with a fixed term exclusion (FTE) and a follow up meeting with a parent/carer will be arranged.



MOBILE PHONES

We recognise that mobiles are part of everyday life and useful for staying connected with family, friends and college emails. However, they can also cause issues such as lateness, disruption, distraction, bullying and inappropriate web use.

At Monoux we want students to focus on learning, engage in real conversations and take part in college activities. We know that excessive phone use affects concentration and long-term learning, mobile use is restricted:

Our expectations:

- Phones must be on silent during lessons, assemblies and employer events.
- Phones should be kept in bags or phone pockets provided by teachers.
- Teachers may ask students to place phones on the teacher's desk to reduce distraction.
- Managers may confiscate phones if needed for safety reasons.
- No mobile use in lessons; restricted use in study spaces (e.g. LRC).
- No calls in corridors.
- No phones in exams – all devices must be switched off and put away.

By following these rules, we can keep Monoux focused, respectful and professional environment.



SELF-MASTERY AND AGENCY

including personal responsibility, teamwork, being prepared for the day, READY and dress code.

Expectations: Students are expected to control their own behaviours and reactions in all situations and to move forward consciously and steadily towards goals. This also includes the self-discipline to do things in a deliberate and focused way.

Demonstrated by:

- Planning for the day ahead and being organised, including having the required learning materials needed for the day, e.g., textbooks, pens, paper, homework, reading materials and a bag.

- Managing time effectively and being punctual to all college engagements and commitments, including the start of the day, lessons, tutorials, workshops and assemblies.
- Effectively managing frustrations to regain composure after challenging or difficult situations, e.g., if you are too late for a lesson.
- To reflect on achievements, be proud of those and set targets after setbacks, e.g., use your progress tracker to make a note of future targets.
- Meet all college deadlines.

Personal Responsibility

Success at college and beyond depends on taking ownership of learning. High grades require consistent effort and independent study outside of lessons. We encourage students to stay curious, persevere with challenging material and build strong study habits.

Key expectations:

- Study routine: Plan regular study time, get enough rest and switch off phones at least two hours before bed.
- Commitment: Show dedication and effort throughout the course, make the most out of lessons, coursework, mocks and exams.
- Time management: Use support from staff to stay organised, meet deadlines and prepare properly for assessments.

TEAMWORK

There will be occasions when students work in teams for projects or as part of their course. Learning teamwork equips students with essential skills and competencies for success in both academic and professional settings. It teaches them how to collaborate effectively, communicate clearly, and navigate diverse social environments, laying the foundation for future success. Teamwork projects can lead to more innovative solutions and deeper understanding of the subject matter through peer learning. These experiences ultimately build interpersonal skills and are highly valued by employers and are crucial for career success.

BEING PREPARED FOR THE DAY

We expect students to organise themselves for their day at college as they would in the workplace or at university. In addition to timekeeping this includes students ensuring that they have the correct materials and equipment for the day (e.g. pens, notepads and

sketchbooks) as well as any relevant class textbook and working documentation (homework, flip learning).

We advise all students to carry the previously listed materials in an appropriate bag. A bag helps keep all the above items organised ensuring students are prepared for their classes.

READY

Time at college is not just about exams. Its also about growing as a person. We want all our students to build confidence, resilience and the skills needed for university, work and adult life.

By developing good organisation, communication, leadrship and time management students will discover passions, boost motivation and be better prepared for the future.

At Monoux we support this through our READY framework helping students take harge of their personal growth and be ready for whatever comes next.

MINIMUM STANDARD DRESS CODE

At our college, there's no uniform – we want you to enjoy the freedom of choosing what you wear just as you would at university or in the workplace.

That said we expect everyone to dress in a way that:

- Matches the professional standards of our learning environment.
- Shows respect for yourself and others.
- Helps you get ready for your future career.

Think of it in this way: “Would I feel confident wearing this on a university campus or in a professional setting?”

- Jeans, tailored trousers, chinos, cargo trousers (must be worn at the waist – belt if needed).
- Leggings.
- Shoes, boots or trainers.
- Smart jogger style trousers (with straight look not sportswear material and no cuff bottom).

You can't wear:

- Tracksuit/sports bottoms (even under clothes).
- Ripped jeans or trousers.
- Crop tops.
- Shapewear, unitards, all-in-one clothing.
- Outdoor coats/hats in classrooms or study spaces.
- Slides, Crocs or backless shoes.

Other important expectations:

- Lanyards must be worn and visible at all times on campus.
- Air pods/headphones: only in social areas – never in classrooms or corridors.

Work Experience/Employer Visits/and other considerations:

- Work Experience/employer visits – follow this dress code (plus any extra expectations from employers).
- Sports courses – college sports will be provided for practical sessions.

All students are expected to arrive at college wearing clothing in accordance with these expectations.

